

PROJECT PLAN REVIEW SERVICES

Project Staff Task	Lawrence Bell	Tyrone Dorian, P.E., P.G.	Alphonso Drummond	Harry Petersen, P.G.	Bridgette Dorian	Inspector Managers
Construction Bid Documents Review						
Confirm construction delivery methodology						
Review Architect-Engineer Drawings						
Provide Value Engineering where necessary						
Evaluation of Bid Process i.e. verify and validate pricing, estimates, and check background of bidding construction companies and the sub-contractor list						
Construction Mobilization Conduct Preconstruction Meetings, verify property location, ordinances, regulations and site conditions (requires early interaction w/ the design professionals)						
Coordinate Construction Trades & Services i.e. Vendors, Geo-tech, and Environmental						
Scheduling Review construction milestones, identify long lead items, and provide regular update of the construction status						
Construction Monitoring i.e. provide regular updates and status reports, regular construction observation/inspection, coordinate consultants' work with the construction process and track contractors' submittals						
Quality Assurance/ Quality Control						
Documenting Submittals						
Change Orders – Punch List - Substantial Completion						
Building Commissioning						